

ENROLLMENT AGREEMENT



Name:

Email:

Address:

City/State/Zip:

Phones: Cell:

Alt:

Requirements for receiving course credit:

- ✓ Pay Tuition.
- ✓ Participate in course activities.
- ✓ Conduct disruptive to the course will not be permitted.
- ✓ Pass the final examination, which covers the applicable course. If the student should fail, the examination must be passed before credit may be given. Possible make up procedures are: attendance in the corresponding sessions in a subsequent offering of the same course, or transfer to correspondence (if available). However, the students must understand if they fail the exam, they fail the class. A student must achieve at least the following score to receive credit: 70% on the final to pass. 80% for Oklahoma CE and Florida CE.
- ✓ All failed exams are subject to a \$10 exam retake fee.
- ✓ Champions students retaking a course due to not passing the final examination can do so at a 50% discount.

Student hereby agrees and understands that Student is responsible to pay for all courses, materials and/or other charges set forth herein. Student also agrees and understands that should any form of payment tendered by or on behalf of Student be denied, cancelled, disputed or otherwise not fully satisfy all charges for courses, materials and the like as detailed herein that Student will be responsible to pay any outstanding balance immediately upon notification by Champions School of Real Estate®.

School Policies:

Tuition: Tuition for each course is pre-paid (**price includes textbook**). A package must be paid in full at the time of registration to receive the package price. Any shipping costs are extra.

Textbook: **All textbooks are included in class prices.** Additional textbooks can be purchased individually. There are no refunds on textbooks. Unauthorized reproduction of copyrighted material is a violation of copyright laws. Champions books are frequently updated, books older than 90 days will require a new book to be purchased.

Cancellation Fees: A \$20 cancellation fee applies to each course (individual or multiple as part of packages) if a student wishes to cancel their registration within a given time frame (see Refunds below for courses time frame). A \$10 per hour charge applies for any classroom hours attended.

Refunds: Below is Champions School of Real Estate's® policy regarding refunds for purchased courses and textbooks.

- ✓ All courses are refundable **WITHIN 5 DAYS** from date of purchase minus a \$20 per course cancellation fee and cost of textbook. After the 5 days, courses are non-refundable.
- ✓ If a student starts any portion of the course or downloads any material for the course, the course is non-refundable.

Attendance: Champions has the right to expel anyone from class for disruptive behavior. No refund will be given. Students who have not taken their prep course or picked up the prep book will have 1 year from their first date to retake the prep. All classes require full attendance to receive credit. Designation and CE students cannot miss any portion of a class.

Transfer Fees: Students may switch to another delivery method (Blended, Classroom, LIVE, Online-Correspondence) by paying the additional course price as well as a \$35 transfer fee. **All courses are non-transferrable from one individual to another.**

Blended: Students will not receive their certificate until they have passed their chapter quizzes and exam. Students may not have quizzes graded in advance, must be graded in class by the instructor. Student may not come in and out of the classroom. If a student misses between 1 to 5 hours of the class, they must make-up those hours before taking the exam. If they miss more than 5 hours of a course, they must retake the course. Classrooms are monitored electronically.

Certificates: Students will not receive their certificate until they have passed their homework and exam. Please keep all original certificates. There will be a \$10.00 charge for each certificate duplicated.

Copyright Rules: Any broadcasted material is intended for use in Champions training courses only. The unauthorized reproduction or distribution of this copyrighted work violates federal law and Champions reserves all right to seek monetary and injunctive relief.

Opt-In: By accepting this enrollment agreement, you are agreeing to receive marketing communications from Champions School of Real Estate®. Champions will never sell or otherwise disclose your personal information to any third party.

Violations: A student should inform Champions School if they are taking a course to fulfill a Commission violation, by not informing the school, Champions School of Real Estate® is not liable for a person who takes the wrong course.

I have read and understand the student requirements and school policies:

Career Counselor

Signature

Date